



**Date of Meeting:** 9/21/06      Time: 6:00 –8:00 P.M.      Location: Oxford Public Library

**Minutes Prepared By:** Dave MacQuaid - help from Peny Ward (recorded audio)

### 1. Purpose of Meeting

- First all member meeting
- Member Introductions
- Discussion of Agenda
- Identify what was needed from MAMC

### 2. Attendance at Meeting

Name		Title
Paul Galdes	(PG)	President
Doris Trader-Moulden	(DTM)	Treasurer
David MacQuaid	(DMAC)	Secretary
Kathy Curry	(KC)	member
Peny Ward	(PW)	member

Members: See attached sign-in sheet

### 3. Meeting Notes, Decisions, Issues

- Call to order: (being recorded)
  - Introduction of new board members –some Bio’s (Paul, Dave, Kathy, Doris and Peny)
- Start: Who is assigned to positions
  - It was agreed that Paul Galdes assume President having the longest term (3yrs)
  - Doris Trader-Moulden assumed Treasurer term (2 yrs)
  - Dave MacQuaid assumed Secretary (term 2yrs)
  - Peny Ward and Kathy Curry assume members (terms 1yr)
- Meeting Structure - New Business
  - Web site updated (Brookside-Estates.org) only
  - Set up e-mail from web site to feed to each of the board members e-mail. (Communication link)
  - Audio link for members who missed meeting
  - Paul wants to set up how the meeting will run (respect, raise hand, timed).
  - Greg from MAMC is present, no questions at this time.
  - MAMC - we are still in review/collection stage.
  - Any fines, violations are frozen until the board can review each case.
  - MAMC assessment still stands. \$62.50 must be paid, we are under contract.



### 3. Meeting Notes, Decisions, Issues

- Copies of the contract are available at end of meeting
  - Announcements
  - Next all member meeting Nov. 16, 2006, time/ location TBD
  - Sign up sheets for committee's (keep members informed, included in activities)
  - Halloween float- holiday parade. Time: TBD
  - Questions from members:
    - 1) Member 124610- What type of communication?  
PG: post on web site, walk door to door, open to questions  
DTM: We had block captains in the past to help out with info.
    - 2) Member 124569: Brookside Web site will it be expanded? Forum type?  
PG: No forum- not right now maybe in the future  
DTM: Kevin Colmary can set up what ever we want. Future changes are possible  
KC: Any suggestions welcome-send in an e-mail (Ask the Board)  
DTM: Previous e-mails (approx. 56) will be addressed (about 3 weeks)
    - 3) Member 124585- Will every e-mail be a consensus among board members?  
DTM: Yes, the e-mail will be sent to all board members, joint decisions made.  
Member - any type of action plan?  
PG: Look at minutes from past, address everything as best we can, highest priorities, still receiving information.
    - 4) Member 124559- Agenda for Nov.16, 2006 meeting, so questions can be gathered?  
PG: 2 weeks notice - for sufficient time
    - 5) Member 124515: Neighborhood watch program (mayor, chief of police) have meeting to go  
over agenda. Get the word out to the neighbors-get a response of interest.  
Board: All agreed it is a good idea, possibly a meeting?
    - 6) Member 124616: Who is caring for the Brookside sign? She has extra Garage Sale signs.  
PG: Landscaper. Post "signs available" on web site for all to see.
- No further Questions.
- PG: Meeting adjourned: 6:36 P.M



#### 4. Action Items

Action	Assigned to	Due Date	Status
Remove Greg J. (MAMC) from e-mail. Motion by PG, 2nd by KC. DTM,PW & DMAC yea	Board	<b>asap</b>	In Progress
<b>Bulletin Board set up: committee list; Looking for contractors - snow removal, landscaping.</b>	DTM	<b>10/13/06</b>	In Progress
Post office P.O. Box 313 Checking/Receiving mail	PW	<b>Daily</b>	In progress
Signature card for Oxford Bank	PG	<b>9/21/06</b>	In Progress
Bids (snow & landscaping) Contact Alvin Roher About current contract	KC	<b>asap</b>	In Progress
Meeting minutes	DMAC	<b>asap</b>	In Progress

#### 5. Next Meeting

Target Date:	10/26/06	Time:	6:00-8:00 P.M. EST	Location:	Oxford public Library
Objectives:	<b>Closed session</b>				