



Date of Meeting: 04/19/07 Time: 6:00-8:00 P.M. Location: Oxford Public Library

Minutes Prepared By: Dave MacQuaid - (Help from Peny Ward w/ recorded audio)

1. Purpose of Meeting

- General Monthly Meeting
- Old Business/New Business
- Action Items

2. Attendance at Meeting

Name		Title
Paul Galdes	(PG)	President
Doris Trader-Moulden	(DTM)	Treasurer
David MacQuaid	(DMAC)	Secretary
Kathy Curry	(KC)	Member (running late)
Peny Ward	(PW)	member

3. Meeting Schedule

- Call to Order
- Roll Call (KC late arrival)
- Treasurers Report

Bills that were paid 3/15/07 to 4/15/07:

1. \$1,346.56 Management fee and \$1,000.00 for engineering survey (first half)
2. Made a break down report on Landscaping.
3. 7 delinquent accounts.

1 account still has not paid the \$62.50 (special assessment)

DTM- Asked if Greg did the property inspections?

PG- Not yet, he was waiting for us to notify the members. Members were notified from the spring newsletter.

DTM- The auditor is working on the taxes/audit for last year.

The question of who will sign the audit/tax form?

MAMC or DTM/PG?



3. Meeting Schedule

Any Questions for treasurer?

KC- motions to approve treasurers report

PW-seconds the motion

All in favor- all yeas

- Secretaries Report:

DMAC- Sent out Feb and March minutes with noted corrections for approval.

KC- motions to approve Feb and March minutes

DTM- seconds the motion

All in favor-all yeas

DMAC- Created an A/L request guide showing fencing, sheds and perimeters etc. for review.

PG- Looks good.

All board members had discussion about wording and amount of information on guide.

DMAC will add a materials list to the A/L request form to help members with all the technical information.

DMAC- Also created a more detailed member list with emails, committee volunteer, lot number and account number.

PG- Asked all board members if there was anything else we wanted on the member list.

PW- motions to approve secretaries report

KC-seconds the motion

All in favor- all yeas

- Presidents Report

PG- Wants to tell Greg to go ahead and perform the property inspections. Is there anything we want to tell them to look for? Or should they just do their inspections and give us their results?

We agreed to let MAMC do it their way.

PG- Wants to get the committees up and running.

PG- Wants a list/report from MAMC on members that have a violation/fine that is past due or a delinquent account.

PG- MAMC has not incorporated any fines on violations/delinquencies on any



3. Meeting Schedule

of their reports.

PG- Will ask Greg to add any fines/delinquencies to the report for our review.

PG- Wants to know from MAMC if all the sales of homes are generating to the capitol contribution for common area reserve.

PG- Wants an updated contract from MAMC for the contract between MAMC and Brookside Estates.

PG- Wants to get the resolutions on Rules and Regulations finished and approved.

PG- Wants to revisit the issue about Japanese beetles and when to treat the areas and to get quotes from contractors. MAMC should be handling this.

PG- When do we want Alvin to start mowing the areas?

We agreed week of May 1 would be good.

PG- That's it for the President's report.

- Committee Report

1. PG- contacted members for the nominating committee and found out from MAMC that one of the members is delinquent.

2. PG- Called the member and told them they cannot be on the committee.

3. It was then found out the members check was received and therefore resolved.

- Community events Report

1. DTM- only two members

- A/L committee Report

1. KC- Nothing put together yet

- A/L Requests

1. Member 124585 is requesting a swing set installed in rear yard.

Most of the paper work is in order except for a copy of the contractors insurance.

KC – Motions to approve the swing set requests on condition on receiving the insurance paper work.

DMAC- Seconds the motion

All in favor- all yeas

PG- Will send this out to Greg

2. Member 124547 still has an issue with the fence request.

PG- Never heard anything from this member since the letter was sent to them about this issue.

KC mention she was in contact with the member and gave them instructions on a letter to send to MAMC for their file.



3. Meeting Schedule

The member still has an outstanding fine from the previous board that will need to be paid.

PW- Makes a motion to approve the letter for the members fence that was approved by the builder and no longer have the documents

DMAC- seconds the motion

All in favor- all yeas

3. Member 124566 still has not replaced trees removed.
Member was denied an A/L request for a shed until tree issue was resolved.
Need to find out from MAMC if letters were sent out.

4. Member 124583 will repair driveway after construction is complete

- Old Business/New business

PG- New business tabled for next meeting

PG- Wants to contact Alvin about Bush Hogging the overgrown vegetation.

PG- Spring Newsletter needs to be put together.

PG- Membership guide.... still in process

Meeting adjourned

4. Action Items

Action	Assigned to	Due Date	Status
Meeting minutes	DMAC	asap	complete

5. Next Meeting

Target Date:	05/17/07	Time:	6:00-8:00 P.M. EST	Location:	Oxford public Library
Objectives:	Address tabled items				