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**Date of Meeting:** 03/15/07      Time: 6:00-8:00 P.M.      Location: Oxford Public Library

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**Minutes Prepared By:** Dave MacQuaid - (Help from Peny Ward w/ recorded audio)

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## 1. Purpose of Meeting

- General Monthly Meeting
  - Old Business/New Business
  - Action Items
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## 2. Attendance at Meeting

Name		Title
Paul Galdes	(PG)	President
Doris Trader-Moulden	(DTM)	Treasurer
David MacQuaid	(DMAC)	Secretary
Kathy Curry	(KC)	member
Peny Ward	(PW)	member

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## 3. Meeting Schedule

- Call to Order
- Roll Call (KC late arrival)
- Treasurers Report

Bills that were paid 2/01/07 to 3/15/07:

1. \$738.00 to Landscaper for snow removal
2. 25 accounts have not paid the first installment for annual assessment.

5 accounts still have not paid the \$62.50 (special assessment)

DMAC- motions to approve treasurers report

PW-seconds the motion

All in favor- all yeas

- Secretaries Report:  
Still in process. Members contact list and A/L request form add on page are also in progress.  
PW- motions to approve secretaries report
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### 3. Meeting Schedule

DTM-seconds the motion

All in favor-all yeas

- Presidents Report

PG-committees, we need to have some board members initiate the set up and contact information.

PG- 2 weeks ago the board met with Gail from MAMC to go through the Rules and Regs. and clean up some of the rules that were conflicting/same so we can have a clean straightforward document.

PG-Web Site issues; what to clean up, what to post, creating links to newsletters etc.,

PW- we need to set up/reserve a place for the June meeting.

DTM- Will contact the Senior Center, which is cheaper than the church.

PG- That's it for the President's report.

- E-mail/Web updates

No new e-mails have come in.

DTM is learning to update the Web Site.

- Committee Report

1. Nominating committee: we have enough members that agreed to be on this committee. Names will be sent out when finalized.

2. Architectural Committee: In process of collecting names

3. Community Events: In process of collecting names

Special Guest: Alvin the Landscaper

Alvin wanted to meet the board and wanted to know how he was doing and if we had any questions for him.

We asked him about certain areas: Around basin retainer "pond" and open space areas that are getting over grown. He said we should consider "bush hogging" these areas before it is more work and cost to remove and clean up.

We also told him some members have made it known that they are cutting open space and not him. Does he know every area that he is responsible for? He said to let him know these areas. He cuts up to areas that are mowed thinking this was the "border area".

That was about all we had.

We thanked Alvin for stopping by.

- Old Business/New business

PG- Waiting on MAMC for the updated Rules and Reg's we went over in special meeting.



### 3. Meeting Schedule

PG- A/L requests- MAMC will send out new/updated requests will all documentation.

PG-Members booklet; PW said she will get started working on it.

It will be the "cliff notes" of Rules and Reg's, By Laws, FAQ's.

PG- Review of documents on Web Site, clean up/review. All board members will review and send comments to DMAC to set up and hopefully approve for next meeting.

PG- Confirm date for next meeting (April 19<sup>th</sup>) which will be an open meeting (PG would like to have all meetings open)

PG- Open forum

Member 124583- Asked about the open space areas: How to clean up the areas and where to plant trees and create more of a park/wooded area.

The board and members discussed ideas of how to balance the open space and wooded areas.

We want to have a overall "plan" for the future look to the open space areas and also incorporate a "noise barrier) from Route 1.

No further questions.

Open meeting adjourned

- Executive session Called (7:03 P.M.)

All above members present.

PG- Review Delinquency Aging Report

(Side note- any member in delinquency cannot serve on the board/committee)

PW/KC- There is a problem with the delinquency report from MAMC, Members have sent in payments and are told/reported that they still owe. Their payment is not being recorded.

This is a major problem that needs to be resolved immediately by MAMC.

MAMC needs to add fines to members that have not paid.

Some members still owe the \$62.50 and the first part of 2007 annual assessment (\$150.00) fines should be added to these accounts where applicable.

PG- Letters sent out;

To member 124566, MAMC did not write the letter as the board requested.

MAMC did not send the letter to the board for review before being sent out.

MAMC has to send the letters to the board prior to sending to a member.

To member 124547, MAMC did not send the letter PG wrote up. MAMC sent a letter that did not explain in detail what the board was requesting.

Again, MAMC needs to send out what the board approves.



### 3. Meeting Schedule

Outstanding issues-

Member 124583 - Repair driveway extension- notify board in early April.  
Member 124498 - Materials list for shed approval- received and approved.  
All other items are in process or will be tabled for next meeting.

Executive session adjourned

### 4. Action Items

Action	Assigned to	Due Date	Status
Meeting minutes	DMAC	<b>asap</b>	complete

### 5. Next Meeting

Target Date:	04/19/07	Time:	6:00-8:00 P.M. EST	Location:	Oxford public Library
Objectives:	Address tabled items				