



Date of Meeting: 03/20/08 Time: 6:00-7:00 P.M. Location: Oxford Public Library

Minutes Prepared By: Dave MacQuaid - (Help from Peny Ward w/ recorded audio)

1. Purpose of Meeting

- General Meeting
- Old/New Business

2. Attendance at Meeting

Name		Title
Paul Galdes	(PG)	President
Dominic Pirocchi	(DP)	Treasurer (Absent)
David MacQuaid	(DMAC)	Secretary
Peny Ward	(PW)	Member
Doris Trader-Moulden	(DTM)	Member

3. Meeting Schedule

- Call to Order
- Roll Call
- Treasurer's Report:
 - PW- Received some payments from the P.O. Box
 - PG- was checking the outstanding balance list making sure members payments were marked as being received.All other outstanding balances will be notified as being late.

- Secretary's Report:
 - Sent out Feb 08 meeting minutes for review. Some corrections needed. Corrections will be made and posted on the web site.PW –motions to approve minutes based on corrections
DTM - 2nds motion
All in favor- all yeas

- President's Report:
 - E-mails- nominating committee question and a car broken into.



3. Meeting Schedule

-Make sure your property is locked at all times.

Start a town watch program which is being tested on the east side of town.

Calls- Member is selling a house and wants to know if the full amount of the annual dues should be paid. Answer: yes

Complaints: none

Violations: none at this time

PW –motions to approve President's Report

DMAC - 2nds motion

All in favor- all yeas

- Community Events Report

April 12th Community clean up day/property inspections.

June 13th, 14th Garage/yard sale

June 19th Annual Meeting/Elections

- Nomination Committee Update:

PG- Will contact members to see if they will volunteer.

The committee needs to be formed 90 days before the Annual Meeting.

- Architectural Committee

Tabled

- A/L Requests:

-Fence request for pool filter area. All paper work is in order.

PW –motions to approve fence request

DMAC - 2nds motion

All in favor- all yeas

-Deck Replacement. All paper work is in order.

PW –motions to approve Deck Replacement

DMAC - 2nds motion

All in favor- all yeas

- Old Business:

Delinquency Letters- Different drafted letters were reviewed for sending out to



3. Meeting Schedule

delinquent members.

The Board decided to choose two versions. Some minor corrections needed.

The board also agreed to send an itemized list of unpaid dues.

Members that receive a delinquent letter in error must submit proof of payment to clear their account. The board feels this is the best way to regain control over all accounts. During the MAMC transition some accounts may not have been credited properly. The Board apologizes for any inconvenience's this may cause members.

DTM –motions to approve the “general” delinquency letter

PW - 2nds motion

All in favor- all yeas

- Reserve Advisors:

Eco-Bound contacted PW to walk our open space/basin area and quote to remove invasive plants and use herbicide.

DMAC- Will contact companies that can dredge/clean the basin area water management system.

- New Business

PW– wants to know what to put in the Spring newsletter

Board discussed ideas and dates for newsletter.

PG- Will scan all files for disc storage. Asked PW to research on how long to keep paper files.

DTM- Has a quote to repair some common area sidewalks that are in need of replacement.

- Next meeting date:

04/17/08 PG will make an agenda

PW –motions to adjourn meeting

DMAC - 2nds motion

All in favor- all yeas

Meeting adjourned



4. Action Items

Action	Assigned to	Due Date	Status
Meeting minutes	DMAC	asap	In process
Delinquency/violations	DP	TBD	
Reserve Advisors	DMAC/PG/PW	TBD	
Newsletter (Spring 08)	PW/DTM	asap	

5. Next Meeting

Target Date:	04/17/08	Time:	6:00-8:00 P.M. EST	Location:	Oxford Public Library
Objectives:	General monthly meeting				