



**Date of Meeting:** 05/15/08      Time: 6:00-7:00 P.M.      Location: Oxford Public Library

**Minutes Prepared By:** Dave MacQuaid - (Help from Peny Ward w/ recorded audio)

## 1. Purpose of Meeting

- General Meeting
- Old/New Business

## 2. Attendance at Meeting

Name		Title
Paul Galdes	(PG)	President
Dominic Pirocchi	(DP)	Treasurer
David MacQuaid	(DMAC)	Secretary
Peny Ward	(PW)	Member

## 3. Meeting Schedule

- Call to Order
- Roll Call
- Secretary's Report:
  - Sent out April 08 meeting minutes for review. Once approved they will be posted on the Web site.
- PW – motions to approve minutes for April
- DP - 2nds motion
- All in favor- all yeas
- Treasurer's Report:
  - The auditor sent in 2006 records.
  - PG- Handed out a master sheet of current activity for the board to have a quick reference.
  - DP- Reviewed list of delinquent accounts. Will send delinquent accounts notification letters.
- DMAC – motions to approve Treasurers report
- PW - 2nds motion
- All in favor- all yeas



### 3. Meeting Schedule

- President's Report:

PG- Calls received from various members about letters sent out that were incorrect.

Violations:

Tree removal without A/L request.

Roof installed without approval.

Letters will be sent to the members in violation.

DMAC –motions to approve President's Report

PW - 2nds motion

All in favor- all yeas

- Community Events Report

June 21<sup>st</sup> Neighborhood Garage Sale.

PW- Welcome baskets need to be sent to new homeowners.

- WEB Committee Update:

PG- Would like to archive files using some type of storage device. (maybe a flash drive)

- Nomination Committee Update:

PG- Difficulty getting members to respond.

PW- Board members wanting reelection need to fill out a biography page.

PW–motions to accept DMAC & DTM as nominees for 2008.

DP - 2nds motion

All in favor- all yeas

- Architectural Committee

Tabled

- A/L Requests:



### 3. Meeting Schedule

- Old Business:

- Reserve Advisors:

Eco-Bound sent in a revised quote for invasive plant removal and herbicide treatment.

DMAC –motions to accept the quote for Eco-Bound to remove invasive plants.  
PW - 2nds motion  
All in favor- all yeas

DMAC- Trying to contact Engineering firm for quote..... no reply as of meeting.  
Will need to try contacting other contractors.

- New Business

PG– Proxy Ballots need to be sent out. Board reviewed ballot content. PW will send out by June 2<sup>nd</sup>.

DP –motions to approve Proxy Ballot  
DMAC - 2nds motion  
All in favor- all yeas

PG- 2008 meetings; Can we do meetings every other month?  
Board members agreed this would be good as long as the communication is not slacking.(i.e. checking e-mail frequently)  
Would like to do a trial period from now to annual meeting.

PG- Materials List work sheet for A/L request for review.

PW– motions to approve Materials list  
DP - 2nds motion  
All in favor- all yeas

- Next meeting date:

06/19/08 Annual Meeting, PG will make an agenda.

PW –motions to adjourn meeting  
DMAC - 2nds motion  
All in favor- all yeas

Meeting adjourned



### 3. Meeting Schedule

### 4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Meeting minutes	DMAC	<b>asap</b>	In process
Delinquency/violations	DP	<b>TBD</b>	
Reserve Advisors	DMAC/PG/PW	<b>TBD</b>	

### 5. Next Meeting

<i>Target Date:</i>	05/15/08	<i>Time:</i>	6:00-8:00 P.M. EST	<i>Location:</i>	Oxford Public Library
<i>Objectives:</i>	General monthly meeting				